

April 2, 2020

ATTN: All ADOT Contractors

Subject: COVID -19 Worksite Safety in AZDOT Rights of Way

The global COVID – 19 pandemic has created new health and safety concerns on project sites. All ADOT personnel and contractors have committed to performing all worksite tasks in a safe and responsible manner. State contracts and specifications require a variety of safety actions to ensure a safe working environment for the public, employees, staff, and the physical environment. Projects are required to have designated Safety representatives, scheduled safety meetings, and published safety plans. All contractors and subcontractors should be reevaluating and modifying their safety plans to reflect workplace practices to account for COVID – 19 in accordance with ADOT Standard Specification 107.08). In addition to the CDC's guidance ([cdc.gov](https://www.cdc.gov)), ADOT also recommends that you review OSHA's guidance on preparing workplaces for COVID – 19 in developing an updated site safety plan ([osha.gov/publications/OSHA3990.pdf](https://www.osha.gov/publications/OSHA3990.pdf)).

Safety work plans and minutes of any scheduled safety meetings should be updated within two weeks. Updated safety plans should clearly address any COVID-19 specific concerns including physical distancing, personal and equipment hygiene supporting the increased need to protect both the public and our employees. Plans may need to be region specific to address specific concerns with local or sovereign governments and unique sociological factors. Plans should also provide clear courses of actions to employees with potential symptoms or living with potential COVID-19 carriers. The updated plans shall be conveyed to all site personnel, subcontractors, and anyone previously a party to the safety plan.

Without the efforts of everyone involved, we would not be able to provide the transportation infrastructure needed for the movement of goods and services which is paramount at this time.. The people of Arizona are indebted to all of you who are standing firm to keep the state's transportation infrastructure running.

Respectfully,

William P. Fay, P.E.
State Construction Engineer